

Literacy Volunteers of Niagara County NRS Monthly Report

In keeping with regulations from the National Reporting System (NRS) all tutors must complete and return this form to their LVNC office by the 7th of the following month. Email this completed form to Locklit@aol.com This form may also be mailed to 23 East Ave. Lockport, N.Y. 14094, dropped off at either office or faxed to 433-2459. Please use **only** this form for submitting your hours and goals. Use one form per month – additional forms are available at either office.

Student Name _____

Tutor Name _____

Month/year of report _____

Hours spent tutoring _____

Hours spent preparing _____

Travel time _____

Short-term Student Goals Met (check all that apply)

- Improve basic literacy skills
- Improve English literacy skills
- Obtain a job
- Retain current job
- Improve current job
- Enter training

Other Student Goals Met (check all that apply)

- Obtain citizenship skills
 - Reduce Public Assistance
 - Get involved in community activities
- Get involved in child's education
- Involvement in child's literacy activity
- Other _____

If you have checked any of the above, please elaborate:
